



RFP for Consultancy services to Create a Clean Energy Roadmap with LACI and Partners

Responses Due: Tuesday, April 19, 2022 by 5:00 pm PST

LACI Overview

Founded in 2011 as an outcome of a public-private partnership with the City of Los Angeles and its Department of Water & Power (LADWP), the Los Angeles Cleantech Incubator (LACI), the City's nonprofit cleantech incubator, is focused on clean energy, zero emissions transportation, and sustainable cities. Our mission is to create an inclusive green economy by unlocking innovation, transforming markets, and enhancing communities. LACI aims to build a regional innovation ecosystem that supports the discovery and commercialization of clean technologies by creating new companies, derisking the go-to-market process, and helping companies successfully deliver market-ready cleantech solutions along with accompanying jobs in Southern California and beyond. Learn more at laci.org.

Scope

LACI is developing its Clean Energy Program to support and accelerate the transition to a resilient, innovative, and equitable zero-carbon grid in the Greater Los Angeles Region. LACI is developing a Clean Energy Roadmap ("the Roadmap") with its partners to outline the pathway and collective set of actions necessary to create a zero-carbon grid where distributed energy resources improve energy resilience and equity for community members and directly reduce the grid's reliance on fossil fuels. Specifically, the Roadmap will support the development of a large Virtual Power Plant in the Greater LA Basin to support the greater modernization of the local distribution grid, while enhancing local community resilience in advance of the 2028 Olympic and Paralympic Games. While focused on the clean energy sector, the Roadmap will be similar to the [Zero Emissions 2028 Roadmap](#) focused on transportation electrification.

The Project will include:

Roadmap Development:

- Research, design and analysis of inputs for the Roadmap,
- Co-development or review of interim/working documents with the LACI team, and
- Synthesis of inputs into a wireframe design of the final Roadmap document.

Program Development:

- Support the LACI team in creating the structure of the Program, as well as managing and deepening relationships with and among partners through the Roadmap development process,
- Design and co-facilitate stakeholder meetings and workshops necessary in the development and/or socialization of the Roadmap, and
- Assist with the development of a growth plan for the Program, including issues of governance structure, funding strategy, and more.

Bid Response Requirements:

Respondents are required to provide the following information in a proposal/quote, at their sole cost and expense:

- Letter of interest that contains the name, address and telephone number of the firm submitting letters of interest and resumes of key staff member(s), including the name of the key contact person,
- The number of years of experience the key staff member(s) has/have in the expertise and professional service area must be included in either the letter of interest or resume,
- An example(s) including outputs if possible, of how team member(s) have facilitated multi-stakeholder processes,
- A description of the approach to the services that the Respondent would perform to achieve the Scope of the Roadmap and at the direction of LACI.
- At least one sample deck and/or policy action plan developed for a nonprofit organization and/or government agency within the last three (3) years,
- Any judgments within the last three (3) years in which Respondent has been adjudicated liable for professional malpractice with explanations as applicable, and
- A rough minimum budget needed to do the work in Q2 and Q3 of 2022, and/or monthly fee estimate required along with rates.

RFQ Evaluation:

For all quotations/proposals, a mix of the lowest price estimate, responsiveness to scope, and qualifications shall serve as the primary criteria for advancing to being shortlisted for interviews. Other areas that will be considered in making a determination will be:

- Expertise with distributed energy resources, energy policy & markets, electric business models and grid system planning including to support transportation electrification and building decarbonization,
- Expertise in providing multisectoral stakeholder facilitation and consulting services for a mix of stakeholders, and
- Experience with creating policy/programs that provide equitable access to clean energy solutions

LACI is committed to building a more inclusive ecosystem in the cleantech sector; qualified Respondents/Business Owners who are members of underrepresented groups such as women or people of color are strongly encouraged to submit quotes. Please indicate in your submission if you are a minority or women-owned business.

Program Timeline:

LACI is soliciting quotes for services to be delivered for Q2-Q3 2022, seeks to finalize the Roadmap in August and to publish the Roadmap and underlying analyses at our Annual Power Day in October 2022.

Please submit all quotes to Mayte Sanchez, Director of Energy, via email at mayte@lincubator.org.